

- **Loans up to EGP 50,000**

- Personal identification (national ID) of the customer and guarantor.
- Business premises ownership or leasing contract & utility bill.
- Commercial register & Tax ID number.

- **Loans more than EGP 50,000 and up to EGP 1 MM**

- Personal identification (national ID) of the customer and guarantor.
- Business premises ownership or leasing contract & utility bill.
- Recent commercial register (3 months maximum) & Tax ID number.
- Business license or a letter indicating that it is in the course of being issued for new Projects.
- Tax and insurance positions.
- List of properties ( if available ).
- The last 3 financial statements and a recent financial position (6 months max.) for loans above EGP 250,000 up to EGP 1 MM. As for loans above EGP 50,000 up to EGP 250,000 an assets & obligations position is prepared and signed by the client, for the sake of convenience .
- Company`s articles of incorporation and its registered abstract (in case of companies).
- A simple feasibility study and quotation in case of investment financing.

**Other documents are to be requested according to the nature of the business**

- **Loans more than EGP 1 MM**

- Personal ID documents for the company's owners.
- Ownership contracts of the business premises, branches and warehouses.
- Recent commercial register (maximum 3 months).
- Company`s articles of incorporation or investments prospectus with all amendments thereon.
- Tax ID number , Import ID number and all business licenses.
- The last 3 financial statements certified by the public accountant as well as a recent financial position (6 months max.).
- Tax and insurance positions.
- List of major suppliers and customers & all banks dealt with.
- As for new business and expansions requiring medium-term financing, a feasibility study including the investment costs, revenues and expenses projected over the next 5 years, is to be submitted.

**Other documents are to be requested according to the nature of the business**